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| Benjamin D. Heinatz | | |
| 1687 James Howe Rd, Dallas, OR 97338 | | |
| (503)851-2730 | | |
| bheinatz@gmail.com | | |
| Summary | * Demonstrated achiever with exceptional knowledge of international politics, western political philosophy, and political sociology. * Strong research and writing background with an ability to seek out primary sources, conduct my own ground level research, and write extensively in depth papers on any topic. * Skilled at learning new concepts quickly, working well under pressure, and communicating ideas clearly and effectively. * Extensive computer training, including knowledge of multiple networking environments, business software packages, and profession publishing tools. * Enthusiastic and personable, able to get along with anybody. | |
| Education | B.A. Degree in Politics Willamette University, Salem, OR  Concentration in U.S. and Western Politics, with an emphasis in Sociology and Writing. Received numerous academic scholarships including half my tuition paid by the university. | 2009 |
|  | General Education for Transfer Chemeketa Community College, Salem, OR | 2006 |
| Career History & Accomplishments | | |
|  | Deli Night Person in Charge, LifeSource Natural Foods   * Promoted to P.I.C. within first year of employment * Supervised closing crew ensuring all work was finished, reporting any problems or concerns to the manager the next day * Created professional signage for new products using Adobe Acrobat Pro * Developed several new recipes which proved to be successful on the shelf, salad bar and hot entrée bar * Proven track record of strong customer service skills * Placed orders with several vendors to keep vegetable, dry goods, paper and other back stocks maintained at proper levels | 2007-2010 |
|  | Mail Room Clerk, eBay Corporate Headquarters   * Sorted incoming mail between different floors of eight buildings * Processed outgoing packages with UPS, FedEx, DHL, USPS and several smaller couriers * Delivered mail to boxes and packages to desks in office buildings | 2004-2005 |
|  | Flooring Sales Specialist, Home Depot, San Ramon   * Over $1 Million in sales in my first year as a sales specialist * Recognition as top salesman of the month in the entire sales region * Created new customer accounts and sold special order flooring, installation and estimates * Several merit badges for customer letters of appreciation, demonstrating quality of customer service | 2003-2004 |
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